

# **Guidance for Crown:**

Updating status of commitments on  
Te Haeata – The Settlement Portal



# Section 1: Background

## Context

In reaching settlements of historical Treaty of Waitangi claims, the Crown hopes to build, improve and strengthen its relationship with iwi groups based on respect for Te Tiriti o Waitangi and its principles.

Crown agencies have legal obligations to deliver the Treaty settlement commitments they are responsible for under deeds of settlement and settlement legislation. However, different agencies have different systems to track and manage the delivery of their commitments. This makes it difficult for post-settlement governance entities (**PSGEs**) and the Crown to gain a holistic view of how a settlement is being delivered, particularly as Crown and PSGE staff change over time and institutional knowledge may be lost.

Through discussions with PSGEs, the need for an assurance function became clear. Approved by Cabinet in 2022, He Korowai Whakamana is the Crown's framework for overseeing and enhancing accountability for Treaty settlement commitments. He Korowai Whakamana establishes reporting requirements, guidance for settlement delivery and a Crown post-settlement resolution pathway for settlement issues. He Korowai Whakamana was included as part of the transfer of Māori Crown Relations functions to Te Puni Kōkiri in February 2025. Since then, Te Puni Kōkiri has been focused on embedding and strengthening the framework to improve oversight and accountability for Treaty settlement commitments.

## Purpose

As a Crown agency with responsibility for Treaty settlement commitments, your task is to:

- enter a progress status and add meaningful comments to the settlement commitments you are responsible for on Te Haeata;
- be able to provide documentation to support the status you have assigned; and
- keep the progress statuses and comments up to date.

This guidance is intended to assist you with carrying out this task, and to ensure that progress statuses and comments are entered in a manner that is consistent across the Crown. The aim is that, when asked about the delivery of any settlement, any Crown agency can easily provide that information and know where to retrieve the supporting documentation.

We recommend you assign this task to a specific team or role in your organisation. Centralising the process ensures there is clear accountability for this task and that it is carried out uniformly.

To update the status of your commitments, it is likely you will need to complete a review of your organisation's settlement commitments. This review will provide assurance that your organisation is meeting, or is on track to meet, its Treaty settlement obligations. This review will also identify if there are any risks arising from commitments experiencing delivery issues.

## Contact

If you have any questions about this guidance or the work of updating the status of commitments, please contact the Te Haeata team at [tehaeata@tpk.govt.nz](mailto:tehaeata@tpk.govt.nz)

The Te Haeata team are available to deliver training sessions on how to use this guidance to update the status of commitments.

## Section 2: The role of Te Haeata

Te Haeata is a searchable online record of Treaty of Waitangi settlement commitments, intended to make commitments more visible and accessible to PSGEs and responsible entities. Te Haeata helps responsible entities to meet their legal obligations to fulfil those commitments. .

### What is a commitment?

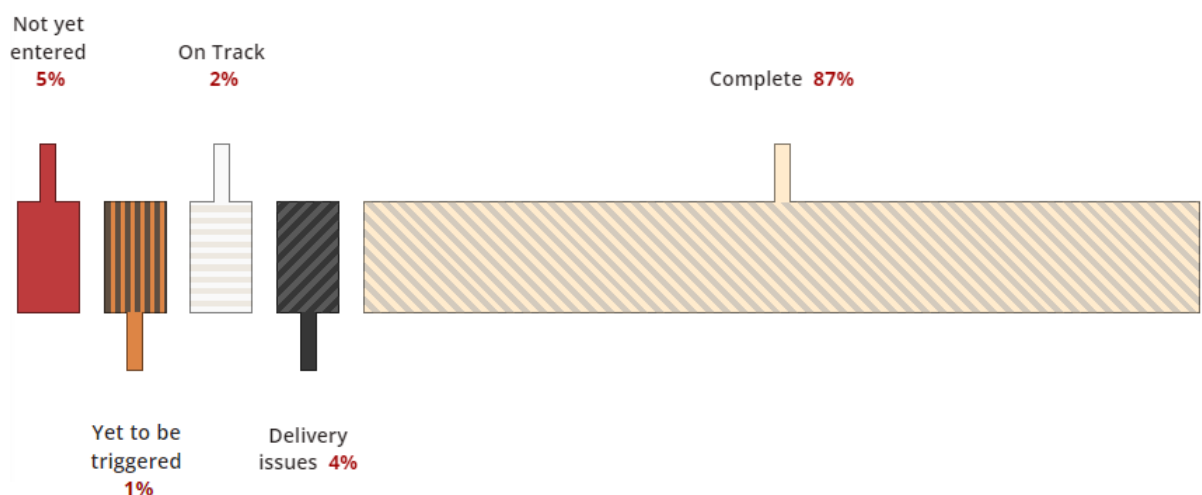
Te Haeata extracts statements from deeds of settlement (including schedules and deeds to amend) and settlement legislation where a Crown agency or PSGE is *required* to do something. These are generally provisions that contain keywords such as ‘must’, ‘will’ or ‘shall’. Te Haeata does not record provisions that simply *permit* a Crown agency or PSGE to do something (for example, provisions that use the word ‘may’).

While some settlement commitments require the Crown to enter into additional deeds or agreements, Te Haeata does not record the commitments contained within those instruments.

### Progress status function and dashboard

The progress status function on Te Haeata allows responsible entities to record whether each commitment is complete, on track, yet to be triggered or experiencing delivery issues. This function is intended to help agencies track their progress in delivering the settlement commitments they are responsible for – and for Te Puni Kōkiri to track overall Crown progress in delivering settlement commitments.

This information is then displayed in a high-level overview on the homepage dashboard, which is unique to each Crown agency. This dashboard can be used as an easy way to visually present the overall status of an agencies’ delivery of settlement commitments:



## Adding comments

The progress status function includes the ability to enter a comment to provide more information on the status assigned, including:

- the reasoning for the status selected;
- online links or internal file references (to the level of specificity that the agency is comfortable with) for where the supporting documentation for that commitment can be found; and/or
- agency contact details for enquiries about the commitment. We suggest using shared mailboxes to reduce the risk of contact details becoming out of date.

There are no character limits for the comments.

We strongly encourage that, wherever possible, you do use the comment function to provide supporting documentation (or file references to supporting documentation).

In order to enter a status against a commitment, you will often need to have referred to such documentation already. Providing links or file references will mean this task will not need to be repeated. It will allow an agency, as the responsible entity, to easily justify the status they have assigned to a commitment and to capture institutional knowledge, as staff change over time.

## Who can view your agency's progress status and comments?













Progress statuses are visible to users from the responsible entity, the relevant PSGE, as well as the Te Haeata team. However, agency comments are currently only visible to users from the responsible entity and to the Te Haeata team. In time, the intention is for this data to be made available to all Treaty settlement commitment holders, including PSGEs. This will provide PSGEs with the important assurance that the Crown is meeting its legal obligations to them under their settlement. Content in Te Haeata is also subject to the Official Information Act 1982.

## What commitments are not included in your agency's dashboard?

The dashboard will not show commitments that are the responsibilities of 'Area RFR landholders' or 'Relevant consent authorities', because it is difficult to identify all the specific responsible entities. If your organisation falls into one of these categories, you can find those commitments through the 'Commitments' tab. If you wish to add a progress status for one of these commitments, please contact the Te Haeata team.





## How do I enter the status of a commitment?

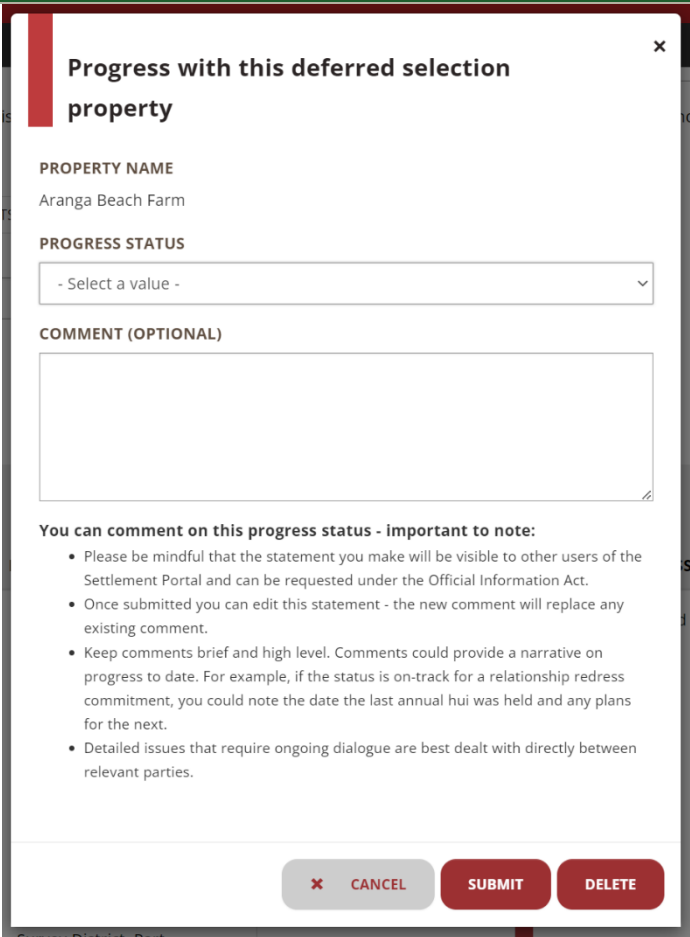
Only the Organisation Administrators for each responsible entity can update the progress statuses for that organisation's commitments. If your organisation does not have an Organisation Administrator, please contact the Te Haeata team.

Step	Action												
1	<p>From your homepage dashboard, scroll past the ‘Progress status breakdown’ graph and click on the <b>update them</b> hyperlink.</p> <p><b>Result:</b> You will be taken to a list of commitments for which your organisation is a responsible entity, and for which no progress status has been entered.</p>												
2	<p>Click the <b>Edit</b> button (in the rightmost column) of the commitment you wish to enter a status for.</p> <table border="1" data-bbox="256 539 1369 943"> <thead> <tr> <th data-bbox="256 539 523 600">REFERENCE SOURCE </th> <th data-bbox="523 539 679 600">SETTLEMENT</th> <th data-bbox="679 539 855 600">COMMITMENT TYPE </th> <th data-bbox="855 539 1075 600">DETAIL</th> <th data-bbox="1075 539 1219 600">PROGRESS STATUS </th> <th data-bbox="1219 539 1369 600">COMMENT</th> </tr> </thead> <tbody> <tr> <td data-bbox="256 600 523 943"> <a href="#">Ahuriri Hapū Claims Settlement Act 2021 Section 20</a> </td> <td data-bbox="523 600 679 943">Ahuriri Hapū</td> <td data-bbox="679 600 855 943">Access to deed of settlement</td> <td data-bbox="855 600 1075 943"> <p><b>20 Access to deed of settlement</b></p> <p>The chief executive of the Office for Māori Crown Relations—Te Arawhiti must make copies of the deed of settlement available— (a) for inspection free of charge, and for purchase at a reasonable price... <a href="#">See more</a></p> <p><a href="#">View full commitment</a></p> </td> <td data-bbox="1075 600 1219 943">Not yet entered</td> <td data-bbox="1219 600 1369 943">  </td> </tr> </tbody> </table>	REFERENCE SOURCE 	SETTLEMENT	COMMITMENT TYPE 	DETAIL	PROGRESS STATUS 	COMMENT	<a href="#">Ahuriri Hapū Claims Settlement Act 2021 Section 20</a>	Ahuriri Hapū	Access to deed of settlement	<p><b>20 Access to deed of settlement</b></p> <p>The chief executive of the Office for Māori Crown Relations—Te Arawhiti must make copies of the deed of settlement available— (a) for inspection free of charge, and for purchase at a reasonable price... <a href="#">See more</a></p> <p><a href="#">View full commitment</a></p>	Not yet entered	
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3	<p>Select the appropriate progress status from the drop-down list. See <b>section 3</b> of this guidance for definitions of the four progress status options, and <b>section 4</b> for examples of how those statuses apply to different commitment types.</p>												

Step	Action						
	<div data-bbox="268 248 1358 1218" style="border: 1px solid #ccc; padding: 10px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: #e91e63; color: white; padding: 5px 10px; border-radius: 5px;"><b>Progress with this commitment</b></div> <span>✕</span> </div> <p><b>REFERENCE SOURCE</b> Ahuriri Hapū Claims Settlement Act 2021 Section 20</p> <p><b>PROGRESS STATUS</b></p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 10px;"> <span style="font-size: 0.9em;">- Select a value -</span> <span style="float: right;">▼</span> </div> <p><b>COMMENT (OPTIONAL)</b></p> <div style="border: 1px solid #ccc; height: 60px; margin-bottom: 10px;"></div> <p><b>You can comment on this progress status - important to note:</b></p> <ul style="list-style-type: none"> <li>Please be mindful that the statement you make will be visible to other Te Haeata users from your organisation and can be requested under the Official Information Act 1982.</li> <li>Once submitted you can edit this statement - the new comment will replace any existing comment.</li> <li>Keep comments brief and high level. Comments could provide a narrative on progress to date. For example, if the status is on-track for a relationship redress commitment, you could note the date the last annual hui was held and any plans for the next.</li> <li>Detailed issues that require ongoing dialogue are best dealt with directly between relevant parties.</li> </ul> <div style="text-align: right; margin-top: 20px;"> <span style="background-color: #ccc; padding: 5px 15px; border-radius: 5px; margin-right: 10px;">✕ CANCEL</span> <span style="background-color: #e91e63; color: white; padding: 5px 15px; border-radius: 5px;">SUBMIT</span> </div> </div>						
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5	Click <b>Submit</b> to save.						

## How do I enter the status of a deferred selection property?

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1	<p>From your homepage dashboard, scroll past the 'Progress status breakdown' graph and click on the <b>update them</b> hyperlink. Note, only Organisation Administrators can do this.</p> <p><b>Result:</b> You will be taken to a list of commitments for which your organisation is a responsible entity, and for which a status update needs to be entered.</p>																		
2	<p>Click on the <b>Status of Properties</b> tab to the right of the 'Status of Commitments' tab.</p>  <p>Here you can view the progress by deferred selection property for this organisation. Note that only those properties that the organisation is recorded as the land holding agency for are displayed.</p> <p><b>Result:</b> You will be taken to a list of deferred selection properties for which your organisation is recorded as the land holding agency.</p>																		
3	<p>Click the <b>Edit</b> button (in the rightmost column) of the deferred selection property you wish to enter a status for.</p> <table border="1" data-bbox="256 969 1465 1301"> <thead> <tr> <th>PROPERTY NAME</th> <th>SETTLEMENT <span>ⓘ</span></th> <th>LEGAL DESCRIPTION</th> <th>PERIOD</th> <th>PROPERTY PROGRESS STATUS <span>ⓘ</span></th> <th>COMMENT</th> </tr> </thead> <tbody> <tr> <td>Aranga Beach Farm</td> <td>Te Roroa</td> <td>392.76 hectares, approximately, being Lot 17 and Part Lot 16 DP 1457, Part Lot 20 DP 1458, Lot 3 DP 120557 and Part Section 27A Block XIII Waipoua Survey District. Part Document C966049.6. Subject to survey.</td> <td>2 years (29/10/2008 - 29/10/2010)</td> <td>Not yet entered</td> <td></td> </tr> <tr> <td></td> <td></td> <td>91.00 hectares, approximately, being Part Section 64 Block I Kaiwi Survey District. Part Document C589493.4. Subject to survey.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	PROPERTY NAME	SETTLEMENT <span>ⓘ</span>	LEGAL DESCRIPTION	PERIOD	PROPERTY PROGRESS STATUS <span>ⓘ</span>	COMMENT	Aranga Beach Farm	Te Roroa	392.76 hectares, approximately, being Lot 17 and Part Lot 16 DP 1457, Part Lot 20 DP 1458, Lot 3 DP 120557 and Part Section 27A Block XIII Waipoua Survey District. Part Document C966049.6. Subject to survey.	2 years (29/10/2008 - 29/10/2010)	Not yet entered				91.00 hectares, approximately, being Part Section 64 Block I Kaiwi Survey District. Part Document C589493.4. Subject to survey.			
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4	<p>Select the appropriate progress status from the drop-down list. See <b>section 3</b> of this guidance for definitions of the four progress status options, and <b>section 4</b> for examples of how those statuses apply to deferred selection properties.</p>																		

Step	Action
	 <p><b>Progress with this deferred selection property</b></p> <p><b>PROPERTY NAME</b> Aranga Beach Farm</p> <p><b>PROGRESS STATUS</b> - Select a value -</p> <p><b>COMMENT (OPTIONAL)</b></p> <p><b>You can comment on this progress status - important to note:</b></p> <ul style="list-style-type: none"> <li>• Please be mindful that the statement you make will be visible to other users of the Settlement Portal and can be requested under the Official Information Act.</li> <li>• Once submitted you can edit this statement - the new comment will replace any existing comment.</li> <li>• Keep comments brief and high level. Comments could provide a narrative on progress to date. For example, if the status is on-track for a relationship redress commitment, you could note the date the last annual hui was held and any plans for the next.</li> <li>• Detailed issues that require ongoing dialogue are best dealt with directly between relevant parties.</li> </ul> <p><b>CANCEL SUBMIT DELETE</b></p>
5	You can add a comment to provide more detail. See <b>section 4</b> of this guidance for further information on appropriate supporting comments and what resources can be used to support the status of a deferred selection property.
6	Click <b>Submit</b> to save.

## Section 3: Delivery progress statuses

Responsible entities will assign one of the four statuses below to each commitment they are responsible for. This section defines each progress status. It also explains the appropriate approach in particularly complex situations. The most important thing is that the status assigned to a commitment is accurate and can be supported by documentation. Some commitments are ongoing and, by their nature, will never appropriately be 'Complete'.

<b>Complete</b>	<b>On track</b>
The responsible entity has done all the actions required and the commitment has been delivered in accordance with the terms of the settlement.	The responsible entity has systems in place, or has started the actions required, to deliver the commitment in accordance with the terms of the settlement. The responsible entity does not consider it likely that issues will arise to prevent the commitment from being completed as planned. This is the appropriate status for ongoing commitments that are not experiencing delivery issues.
<b>Delivery issues</b>	<b>Yet to be triggered</b>
Complicating factors, mistakes and possibly failures to do certain things have meant that the commitment is unlikely to be delivered as intended.	The commitment is not yet due to be delivered. This may be because the commitment is conditional on another action that has yet to occur.

### Series of process commitments leading to a substantive outcome

Deeds of settlement and settlement legislation often break down substantive commitments into a series of process steps that are required to achieve that substantive commitment. This is particularly common for property redress. In the following cases:

- **If the substantive end outcome has occurred** (e.g., the transfer of a commercial redress property to the PSGE has occurred), then the responsible entity can make a good-faith assumption that all the process steps leading to that transfer (e.g., acceptance of offer) have also occurred, including title transfer. The appropriate status for both the substantive commitment and the relevant process steps would be **Complete**. Supporting documentation (e.g., title reference) would only be required for the substantive commitment.
- **If the substantive end outcome has not occurred**, then the responsible entity should investigate each of the process steps to determine where the issue has arisen. The appropriate status for the substantive commitment and the specific process step would be **Delivery issues**. It then becomes important that each process step has supporting documentation. Any process commitments that have been completed can be categorised as **Complete**.

## Commitments that relate to multiple properties and/or responsible entities

Some commitments involve multiple properties and/or responsible entities. Most significantly, because of the way that settlement documents are drafted, commitments relating to the transfer of commercial redress properties are not separated out for each individual property (except for deferred selection property redress – see below). Instead, the same commitments apply to all properties in that category.

**Where one commitment relates to multiple properties, the commitment holder should assign the progress status that describes the property furthest away from ‘Complete’ (ie the lowest common denominator).** For example, if a commitment involves the transfer of 10 properties, where eight have successfully transferred, one has not been triggered and one has been delayed, then the progress status for the entire commitment should be **Delivery issues**. Similarly, if the final property has not yet been transferred but is on track to do so, then the progress status for the commitment should be **On track**. The progress status can only be updated to **Complete** once all 10 properties have successfully transferred. This approach takes a holistic view of each commitment.

**Where multiple entities are responsible for the same commitment, the commitment will appear on the dashboards of all the responsible entities.** Each responsible entity will be able to enter a progress status and comment for that same commitment as it relates to their particular role in it, without affecting the ability of other responsible entities to do the same. The progress status and comment entered by each responsible entity will not be visible to other agencies (except the Te Haeata team).

## Commitments that relate to deferred selection properties

Prior to May 2023, commitments relating to deferred selection properties (**DSPs**) were not separated out for each individual property. An enhancement added to Te Haeata now means individual DSPs are listed for each responsible entity. Note: other commitments for transfer of commercial redress properties<sup>1</sup> and Rights of First Refusal redress are not included in this enhancement.

DSPs can be viewed, and a progress status assigned to each DSP, on the ‘Status of Properties’ tab. DSPs for each settlement can also be viewed at the relevant settlement page, on the ‘Deferred Selection Properties’ tab.

The high-level status of a responsible entity’s overall DSP commitment will be automatically populated with the status furthest from complete from all individual DSPs statuses entered in the ‘Status of Commitments’ tab. For example, if one DSP is less on track than others, the status of that one DSP will prevail for the overarching status of all DSPs.

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<sup>1</sup> Redress such as: Transfer of Commercial Properties; Transfer of Commercial Properties subject to Leaseback; Transfer of Forest Land (non-CFL); Transfer of Crown Forest Licensed Land.

The status of each DSP can only be updated on the ‘Status of Properties’ tab. Comments relating to individual DSPs are useful to include in the ‘Status of Properties’ tab.

## Section 4: Entering statuses, supporting documentation and comments

Te Haeata categorises commitments by ‘commitment types’, which broadly reflect the different kinds of redress contained in Treaty settlements. This table defines each commitment type, and provides guidance on the appropriate supporting documentation, status and comments that responsible entities can enter for each commitment type. (Note: these broad categories are used in Te Haeata to support oversight of Treaty settlements. However, the specific redress within each category can vary between settlements and are context specific.)

Commitment type	Supporting documentation	Which status to assign	Options for comments
<b>Access to deed of settlement – allows for public access to the signed deed of settlement and related documents.</b>	Digital copies are available on the relevant website.	Once the signed digital copies have been uploaded onto the relevant website, this commitment is <b>Complete</b> .	<p>Link to the settlement documents on website.</p> <ul style="list-style-type: none"> <li>Agency contact details for obtaining physical copies.</li> </ul>
<b>Authorised cultural activities – allows iwi members to undertake cultural customary activities (eg gathering flora and fauna on conservation land, removing hāngī stones and engaging in traditional fisheries practices).</b>	<ul style="list-style-type: none"> <li>If the commitment is to jointly prepare a customary materials plan with iwi – a copy of the signed plan.</li> <li>If the commitment is to review the customary materials plan, grant access for an activity or undertake a specified dispute resolution process – records of the process.</li> </ul>	<ul style="list-style-type: none"> <li>Once the customary materials plan has been finalised and signed, the commitment is <b>Complete</b>.</li> <li>If the commitment is to grant access for an activity, then the status is <b>Yet to be triggered</b> until a request is made. Once a request is made, as long as there are no delivery issues, then the status would be <b>On track</b>.</li> <li>If the terms of the commitment do not specify a timeframe, then the commitment is ongoing and would never be <b>Complete</b>.</li> </ul>	<ul style="list-style-type: none"> <li>Relevant file references and agency team contact details.</li> <li>Date that the reviews were conducted, or that requests were made and (if relevant) granted.</li> </ul>

Commitment type	Supporting documentation	Which status to assign	Options for comments
		Instead, it would be <b>On track</b> unless delivery issues arise.	
<b>Bespoke arrangements – redress that is unique to that settlement and unlikely to occur in other settlements.</b>	<ul style="list-style-type: none"> <li>The appropriate supporting documentation and status will depend on the nature of the arrangement and be determined on a case-by-case basis. If you have questions, please contact the Te Haeata team.</li> </ul>		<ul style="list-style-type: none"> <li>File reference (eg record of title), URL or agency team contact details to access the relevant supporting documentation.</li> </ul>
<b>Camping entitlements – allows iwi members to camp temporarily on specified Crown-owned land. These are usually referred to as Ūkaipō sites/entitlements or Nohoanga entitlements.</b>	<ul style="list-style-type: none"> <li>If the commitment is to grant an entitlement – a copy of the document granting the entitlement.</li> <li>If the commitment is to notify the grant of the entitlement – a copy of the Gazette notice.</li> </ul>	<ul style="list-style-type: none"> <li>Once the entitlement has been granted and notified in the Gazette, the commitment is <b>Complete</b>.</li> </ul>	<ul style="list-style-type: none"> <li>Relevant agency team contact details and file references.</li> <li>Gazette reference, searchable on <a href="http://gazette.govt.nz">gazette.govt.nz</a></li> </ul>
<b>Cash redress – payment of money, such as on-account payments, but excluding payments that are specifically for cultural redress purposes.</b>	<ul style="list-style-type: none"> <li>Internal finance/accounting teams will have records of payments made by the agency.</li> </ul>	<ul style="list-style-type: none"> <li>Once the payment has been made to the correct entity, the commitment is <b>Complete</b>.</li> </ul>	<ul style="list-style-type: none"> <li>Date the payment was made.</li> <li>Relevant agency team contact details.</li> </ul>
<b>Cultural redress payment – payment of money to recognise historical and cultural associations with particular sites, or to enhance the iwi group’s historical and cultural identity.</b>	<ul style="list-style-type: none"> <li>Internal finance/accounting teams will have records of payments made by the agency.</li> </ul>	<ul style="list-style-type: none"> <li>Once the payment has been made to the correct entity, the commitment is <b>Complete</b>.</li> </ul>	<ul style="list-style-type: none"> <li>Date the payment was made.</li> <li>Relevant agency team contact details.</li> </ul>
<b>Cultural redress property transfer – properties that vest in the PSGE, usually on</b>	<ul style="list-style-type: none"> <li>Records of title for the properties can be obtained from Landonline, showing the</li> </ul>	<ul style="list-style-type: none"> <li>Once the title is registered in the name of the PSGE trustees, with the relevant interests</li> </ul>	Title reference, searchable on Landonline: <a href="http://lrs.linz.govt.nz/search">lrs.linz.govt.nz/search</a>

Commitment type	Supporting documentation	Which status to assign	Options for comments
<b>settlement date, as cultural redress.</b>	PSGE trustees as the registered owners, with the relevant interests noted/registered.	noted/registered, the commitment is <b>Complete</b> .	
<b>Deed of Recognition – recognises a statement of the group’s associations with an area of Crown land covered by a Statutory Acknowledgement and allows for consultation with the group on specified matters.</b>	Where appropriate, signed Deeds of Recognition should be uploaded onto the agency’s website.	<ul style="list-style-type: none"> <li>Once the Deed of Recognition has been signed and sent to the iwi, the commitment is <b>Complete</b>. While Deeds of Recognition may contain ongoing obligations, Te Haeata does not record those commitments.</li> </ul>	Link to the signed Deed of Recognition on website.
<b>Deferred Selection Property – the PSGE has the right to elect to purchase the property for a fixed period after settlement date.</b>	<ul style="list-style-type: none"> <li>Records of title for the properties can be obtained from Landonline, showing the PSGE trustees as the registered owners, with any interests noted on the record.</li> </ul>	<ul style="list-style-type: none"> <li>From settlement date until either the responsible entity receives a notice of interest or the DSP period expires (whichever occurs first), the property status will be <b>Yet to be triggered</b>.</li> <li>If the DSP process has been triggered, and before the property transfers, the property status will be <b>On track</b>, unless a delivery issue has arisen or a DSP process timeframe has not been met.</li> <li>The property status will be <b>Complete</b> once one of the following scenarios has occurred:</li> </ul>	<p>For each property, provide the title reference and determine the option that applies.</p> <ol style="list-style-type: none"> <li>DSP right is still active.</li> <li>DSP was sold to PSGE (provide title reference, searchable on Landonline).</li> <li>DSP period expired with no notice of interest given.</li> <li>DSP offer was declined (provide file reference and date.)</li> <li>Sale and purchase agreement was cancelled in accordance with the terms</li> </ol>

Commitment type	Supporting documentation	Which status to assign	Options for comments
		<ul style="list-style-type: none"> <li>– the sale and purchase is completed, and the record of title (obtained from Landonline) shows the PSGE trustees as the registered owners; or</li> <li>– the deferred selection period has expired without the PSGE submitting a notice of interest to the landholding agency; or</li> <li>– the PSGE elected not to purchase the property (i.e., either gave an election notice to say they will not purchase, or did not give an election notice at all); or</li> <li>– the sale and purchase agreement was cancelled in accordance with the terms of transfer.</li> </ul> <p>See ‘Commitments that relate to deferred selection properties’ in <b>section 3</b> of this guidance.</p>	<p>of transfer (provide file reference and date).</p>
<p><b>Deferred Selection Property subject to leaseback – the PSGE has the right to elect to purchase the property for a fixed period after settlement date, and then lease the</b></p>	<ul style="list-style-type: none"> <li>• Records of title for the properties can be obtained from Landonline, showing the PSGE trustees as the registered owners, with any</li> </ul>	<ul style="list-style-type: none"> <li>• From settlement date until either the responsible entity receives a notice of interest or the DSP period expires (whichever occurs first), the property status will be <b>Yet to be triggered</b>.</li> </ul>	<p>For each property, provide the title reference and determine the option that applies.</p> <ol style="list-style-type: none"> <li>1. DSP right is still active.</li> </ol>

Commitment type	Supporting documentation	Which status to assign	Options for comments
<p><b>property back to the Crown. Common examples of leaseback properties include schools, courthouses and police stations.</b></p>	<p>interests noted (including a lease to the Crown).</p>	<ul style="list-style-type: none"> <li>• If the DSP process has been triggered, and before the property transfers, the property status will be <b>On track</b>, unless a delivery issue has arisen or a DSP process timeframe has not been met.</li> <li>• The property status will be <b>Complete</b> once one of the following scenarios has occurred: <ul style="list-style-type: none"> <li>– The sale and purchase AND the leaseback are completed, and the record of title (obtained from Landonline) shows the PSGE trustees as the registered owners, with a registered lease to the Crown.</li> <li>– The deferred selection period has expired without the PSGE submitting a notice of interest to the landholding agency.</li> <li>– The PSGE elected not to purchase the property (i.e., either gave an election notice to say they will not purchase, or did not give an election notice at all).</li> </ul> </li> </ul>	<ol style="list-style-type: none"> <li>2. DSP was sold to PSGE (provide title reference, searchable on Landonline).</li> <li>3. DSP period expired with no notice of interest given.</li> <li>4. DSP offer was declined (provide file reference and date).</li> <li>5. Sale and purchase agreement was cancelled in accordance with the terms of transfer (provide file reference and date).</li> <li>6. Property ceased to be a DSP because it was declared surplus before notice of interest was given (provide file reference and date).</li> </ol>

Commitment type	Supporting documentation	Which status to assign	Options for comments
		<ul style="list-style-type: none"> <li>– The sale and purchase agreement was cancelled in accordance with the terms of transfer.</li> <li>– If, in accordance with the deed of settlement, the property has ceased to be a DSP because the property was declared surplus before notice of interest was given.</li> </ul> <p>See ‘Commitments that relate to deferred selection properties’ in <b>section 3</b> of this guidance.</p>	
<b>Interest payments – calculated on financial and commercial redress amount made by the Crown to the PSGE.</b>	<ul style="list-style-type: none"> <li>• Internal finance/accounting teams will have records of payments made by the agency.</li> </ul>	<ul style="list-style-type: none"> <li>• Once the payment has been made to the correct entity, the commitment is <b>Complete</b>.</li> </ul>	<ul style="list-style-type: none"> <li>• Date the payment was made.</li> <li>• Relevant agency team contact details.</li> </ul>
<b>Legal identity redress – the recognition of legal personhood in natural features. This is usually effected through legislation.</b>	<ul style="list-style-type: none"> <li>• The appropriate supporting documentation and status will depend on the nature of the commitment and be determined on a case-by-case basis. If you have questions, please contact the Te Haeata team.</li> </ul>		<ul style="list-style-type: none"> <li>• Link to relevant legislation on <a href="http://legislation.govt.nz">legislation.govt.nz</a></li> </ul>
<b>Letters of introduction – introduces the iwi group to specified Crown agencies and related organisations.</b>	<ul style="list-style-type: none"> <li>• Signed letter of introduction and records of when it was sent to the relevant agency/ organisation.</li> </ul>	<ul style="list-style-type: none"> <li>• Once the letter of introduction has been sent to the relevant agency/ organisation, the commitment is <b>Complete</b>.</li> </ul>	<ul style="list-style-type: none"> <li>• Date the letter was sent.</li> <li>• Relevant file reference and agency team contact details.</li> </ul>
<b>Overlay classification – statutory instruments that apply to specified land</b>	<ul style="list-style-type: none"> <li>• If the commitment is to notify that the overlay classification</li> </ul>	<ul style="list-style-type: none"> <li>• Once the overlay classification has been notified in the Gazette or noted in the relevant</li> </ul>	<ul style="list-style-type: none"> <li>• Gazette reference, searchable on <a href="http://gazette.govt.nz">gazette.govt.nz</a></li> </ul>

Commitment type	Supporting documentation	Which status to assign	Options for comments
<p><b>managed by Te Papa Atawhai – Department of Conservation. These allow the iwi group’s values to be recognised in the management of the site, without altering the underlying classification of the land.</b></p>	<p>applies – a copy of the Gazette notice.</p> <ul style="list-style-type: none"> <li>If the commitment is to note the overlay classification in management documents – a copy of the management document.</li> <li>If the commitment is for the Director-General to take certain actions – a copy of the notice to the PSGE trustees of the action taken.</li> </ul>	<p>management document, the commitment will be <b>Complete</b>.</p> <ul style="list-style-type: none"> <li>If the commitment simply describes the overlay areas, the status is <b>Complete</b>.</li> <li>If the commitment involves an ongoing obligation with no set timeframe, the status will be <b>On track</b> unless a delivery issue arises.</li> </ul>	<ul style="list-style-type: none"> <li>Relevant file reference and agency team contact details.</li> </ul>
<p><b>Participation arrangements over natural resources – facilitate the PSGE’s involvement with local government or other agencies in decision-making processes over natural resources under existing legal frameworks.</b></p>	<ul style="list-style-type: none"> <li>As there is a wide range of options for participation arrangements, the appropriate supporting documentation and status will be determined on a case-by-case basis.</li> </ul> <p>Examples of supporting documentation include a copy of the Joint Management Agreement, or a copy of the terms of reference for an iwi-Crown group. Where appropriate, these should be uploaded onto the agency’s website.</p> <ul style="list-style-type: none"> <li>If you have questions, please contact the Te Haeata team.</li> </ul>		<ul style="list-style-type: none"> <li>Date the agreement was entered into.</li> <li>Relevant file reference and agency team contact details.</li> <li>Link to documents on website.</li> </ul>
<p><b>Place name changes – to change the official place names to a dual Māori/English name, to assign a new place name, or to restore original names or spelling.</b></p>	<ul style="list-style-type: none"> <li>Place name changes are effected by the settlement legislation and notified in the Gazette.</li> </ul>	<ul style="list-style-type: none"> <li>Once the place name change has been notified in the Gazette, the commitment is <b>Complete</b>.</li> </ul>	<ul style="list-style-type: none"> <li>Gazette reference, searchable on <a href="http://gazette.govt.nz">gazette.govt.nz</a>, or a link to the relevant place name page on <a href="http://gazetteer.linz.govt.nz">gazetteer.linz.govt.nz</a></li> </ul>
<p><b>Relationship redress – to restore relationships between the Crown and PSGEs through</b></p>	<ul style="list-style-type: none"> <li>If the commitment is to enter into relationship agreements,</li> </ul>	<ul style="list-style-type: none"> <li>Once the relationship agreement, protocol or accord has been signed and sent to the</li> </ul>	<ul style="list-style-type: none"> <li>Date the relationship redress instrument was entered into.</li> </ul>

Commitment type	Supporting documentation	Which status to assign	Options for comments
<b>instruments such as relationship agreements, protocols and accords.</b>	protocols or accords – signed copies of these documents. Where appropriate, these should be uploaded onto the agency’s website.	PSGE, the commitment is <b>Complete</b> . While those documents may contain ongoing obligations, Te Haeata does not record those commitments. <ul style="list-style-type: none"> <li>If the commitment is to attend or support regular hui, the commitment is <b>On Track</b>.</li> </ul>	<ul style="list-style-type: none"> <li>Relevant agency contact details and file reference.</li> </ul> Link to documents on website. <ul style="list-style-type: none"> <li>Date of most recent hui.</li> </ul>
<b>Removal of resumptive memorials – provides authority for the Registrar-General of Land to cancel resumptive memorials on records of title. A resumptive memorial allows the Waitangi Tribunal to order the resumption of land held by the Crown to be returned to Māori.</b>	<ul style="list-style-type: none"> <li>A copy of the certificate(s) issued by the Chief Executive of Toitū Te Whenua – Land Information New Zealand to the Registrar-General of Land that identifies all relevant records of title from which a resumptive memorial is to be removed (accessible from Landonline).</li> </ul>	<ul style="list-style-type: none"> <li>Once the certificate has been provided and the record of title no longer shows a memorial listed under interests, the commitment is <b>Complete</b>.</li> </ul>	<ul style="list-style-type: none"> <li>Instrument number for the certificate that requests the Registrar-General of Land to remove the resumptive memorial from specified records of title (searchable on Landonline).</li> </ul>
<b>Right of First Refusal (RFR) – the right of a PSGE to have the opportunity, ahead of any other potential purchaser/lessee, to purchase or lease specified Crown-owned land when such land is made available for disposal by the vendor agency.</b>  <b>Please ensure that the status and comments you enter are consistent with the Right of</b>	<ul style="list-style-type: none"> <li>If the settlement legislation provides authority to note RFR memorials on the Records of Title, then a copy of the title (accessible from Landonline) will show that the RFR memorial has been noted.</li> </ul>	<ul style="list-style-type: none"> <li>If the commitment is to note the RFR memorial on the title – once the RFR memorial has been noted on the title, the status is <b>Complete</b>.</li> <li>While the RFR period is still active and Crown still has obligations to the PSGE in respect of the RFR redress, the commitment will be <b>On track</b>, unless a delivery issue has arisen</li> </ul>	<ul style="list-style-type: none"> <li>Instrument number for the certificate that requests the Registrar-General of Land to note the RFR on the record of title (searchable on Landonline).</li> <li>For properties that are required to be offered to the PSGE: if RFR offer is accepted, title reference (searchable on Landonline),</li> </ul>

Commitment type	Supporting documentation	Which status to assign	Options for comments
<p><b>First Refusal guide for that settlement:</b></p> <p><a href="http://linz.govt.nz/guidance/crown-property/right-first-refusal-rfr/right-first-refusal-guides">linz.govt.nz/guidance/crown-property/right-first-refusal-rfr/right-first-refusal-guides</a></p>		<p>on one or more RFRs within the settlement.</p> <ul style="list-style-type: none"> <li>RFR redress for which an agency is responsible within any settlement can only be <b>Complete</b> either at the end of the RFR period, or when all RFR land has been disposed of in accordance with the terms of the RFR.</li> <li>If the criteria for land to be RFR land is not met, then the commitment in respect of that land is <b>Complete</b>.</li> </ul> <p>See ‘Series of process commitments leading to a substantive outcome’ in <b>section 3</b> of this guidance.</p>	<p>or if RFR offer is not accepted, the file reference.</p> <ul style="list-style-type: none"> <li>Relevant file reference and agency team contact details.</li> </ul>
<p><b>Right of First Refusal over Quota (fisheries) – the right of a PSGE to have the opportunity, ahead of any other potential purchaser, to purchase specified fisheries quota when it is available.</b></p>	<p>If the commitment is to enter into a RFR Deed – a copy of the RFR Deed. Where appropriate, these should be uploaded onto the agency’s website.</p>	<ul style="list-style-type: none"> <li>Once the RFR Deed has been signed by both parties, the commitment is <b>Complete</b>.</li> <li>Where the commitment is ongoing (eg that the RFR deed will have effect), then the status will be always be <b>On track</b> unless a delivery issue arises or the RFR Deed is terminated in accordance with its terms.</li> </ul>	<ul style="list-style-type: none"> <li>Date the RFR Deed was entered into.</li> <li>Relevant file reference and agency team contact details.</li> <li>Link to documents on website.</li> </ul>

Commitment type	Supporting documentation	Which status to assign	Options for comments
<p><b>Statutory acknowledgement – an acknowledgement by the Crown of a statement made by the settled group about its particular cultural, spiritual, historical and traditional associations with a specified area.</b></p>	<ul style="list-style-type: none"> <li>Statutory acknowledgements are recorded in settlement legislation.</li> </ul>	<ul style="list-style-type: none"> <li>As most of the commitments under this category are ongoing, the appropriate status would be <b>On track</b> unless a delivery issue arises.</li> </ul>	<ul style="list-style-type: none"> <li>Link to legislation on <a href="http://legislation.govt.nz">legislation.govt.nz</a></li> </ul>
<p><b>Tax indemnities and obligations – if a PSGE is found liable to pay either income tax or GST on their settlement redress, the Crown will pay the amount of the PSGE’s liability. Standard tax indemnities are ongoing, while non-standard indemnities are usually limited in scope/duration.</b></p>	<ul style="list-style-type: none"> <li>Where the PSGE is entitled to an indemnity payment from the Crown, internal finance/accounting teams would have records of payments made by the Crown to the PSGE.</li> </ul>	<ul style="list-style-type: none"> <li>Many of the commitments under this category would be <b>Yet to be triggered</b> unless and until the trustees become entitled to an indemnity demand.</li> </ul>	<ul style="list-style-type: none"> <li>Date on which indemnity demand was made or the indemnity provided.</li> <li>Relevant file reference and agency team contact details.</li> </ul>
<p><b>Transfer of commercial properties – the right of a PSGE to purchase commercial properties from the Crown.</b></p>	<ul style="list-style-type: none"> <li>Records of title for the properties can be obtained from Landonline, showing the PSGE trustees as the registered owners, with the relevant interests noted/registered.</li> </ul>	<ul style="list-style-type: none"> <li>Once the title is registered in the name of the PSGE trustees, with the relevant interests noted/registered, the commitment is <b>Complete</b>.</li> </ul> <p>See ‘Series of process commitments leading to a substantive outcome’ in <b>section 3</b> of this guidance.</p>	<ul style="list-style-type: none"> <li>Title reference, searchable on Landonline.</li> </ul>
<p><b>Transfer of commercial properties subject to leaseback – if a commercial property is not surplus to Crown</b></p>	<ul style="list-style-type: none"> <li>Records of title for the properties can be obtained from Landonline, showing the PSGE trustees as the</li> </ul>	<ul style="list-style-type: none"> <li>The commitment will be <b>Complete</b> once one of the</li> </ul>	<ul style="list-style-type: none"> <li>Title reference, searchable on Landonline.</li> </ul>

Commitment type	Supporting documentation	Which status to assign	Options for comments
<p><b>requirements, this redress allows the PSGE to purchase the property on the condition that it is leased back to the applicable Crown agency so that the property can continue to be used.</b></p>	<p>registered owners, with the relevant interests (including the lease to the Crown) noted/registered.</p>	<p>following scenarios has occurred:</p> <ul style="list-style-type: none"> <li>- The title is registered in the name of the PSGE trustees, with the relevant interests (including the lease to the Crown) noted/registered.</li> <li>- If, in accordance with the deed of settlement, the property has ceased to be a commercial redress property because the property was declared surplus before the settlement date.</li> </ul> <p>See ‘Series of process commitments leading to a substantive outcome’ in <b>section 3</b> of this guidance.</p>	<ul style="list-style-type: none"> <li>• If the property ceased to be a commercial redress property because it was declared surplus before the settlement date, then provide file reference and date.</li> </ul>
<p><b>Transfer of Crown Forest Licensed Land (CFL) – the land transfers to the PSGE subject to a Crown forestry license. CFL land are Crown exotic forests and subject to the Crown Forest Assets Act 1989.</b></p>	<ul style="list-style-type: none"> <li>• Records of title for the properties can be obtained from Landonline, showing the PSGE trustees as the registered owners, with the relevant interests noted/registered.</li> </ul>	<ul style="list-style-type: none"> <li>• Once the title is registered in the name of the PSGE trustees, with the relevant interests noted/registered, the commitment is <b>Complete</b></li> </ul>	<ul style="list-style-type: none"> <li>• Title reference, searchable on Landonline.</li> </ul>
<p><b>Transfer of forest land (non-CFL) – both the land and the forest transfer from the Crown to the PSGE.</b></p>	<ul style="list-style-type: none"> <li>• Records of title for the properties can be obtained from Landonline, showing the PSGE trustees as the registered owners, with the</li> </ul>	<ul style="list-style-type: none"> <li>• Once the title is registered in the name of the PSGE trustees, with the relevant interests noted/registered, the commitment is <b>Complete.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Title reference, searchable on Landonline.</li> </ul>

Commitment type	Supporting documentation	Which status to assign	Options for comments
	<p>relevant interests noted/registered.</p>		
<p><b>Vesting and giftback – the ownership of an important site is vested in the PSGE and then gifted back to the Crown for all New Zealanders.</b></p>	<ul style="list-style-type: none"> <li>If the vesting is effected by a notification in the Gazette – a copy of the notice.</li> </ul>	<ul style="list-style-type: none"> <li>Once the site has been re-vested in the Crown, the commitment is <b>Complete</b>.</li> </ul>	<ul style="list-style-type: none"> <li>Gazette reference, searchable on <a href="http://gazette.govt.nz">gazette.govt.nz</a></li> </ul>



**Te Puni Kōkiri**  
MINISTRY OF MĀORI DEVELOPMENT

